

REQUEST FOR VERIFICATION OF A MICHIGAN BIRTH RECORD

For Additional Information: (517) 335-8666

www.michigan.gov/mdch

Please type or print clearly and legibly - this application will be used as a mailing insert

APPLICANT (PERSON REQUESTING VERIFICATION)		DATE:	/	/
		Agency Name		
		Applicant's Name		
		Mailing Address		
		City/State/Zip		

K APPLICANT'S SIGNATURE: **K** (Sign Here) _____
Must be signed in order to process

VERIFICATION INFORMATION - A request for a verification of a Michigan birth record (since 1906) will be returned to you stamped with an indication that a record was identified which matched the supplied facts, or that no record could be identified which matched the supplied facts. State law allows for verification of **ONLY** name(s), date, place and filing date of the requested event. This information must match exactly what is on the record. No additional information can be verified or supplied by the Vital Records Office. State law requires a \$5.00 fee for each search of the facts for verification.

FACTS TO BE VERIFIED		
Name on the Record (Must match exactly what is on record)		
First	Middle	Last
Date of the Event (Must match exact date on record)		
Month	Day	Year
Place of the Event		
County		
Date of Filing (Date the record was filed - Enter ONLY if you have a copy of the record)		

METHOD OF PAYMENT - Payment must be made in U.S. funds by check or money order payable to the "State of Michigan"	
Each Verification Search (Non-Refundable)	\$ 5.00
* EXPEDITED SEARCH (Non-Refundable) (In addition to the regular search fee)	\$ 5.00
TOTAL ENCLOSED	\$

**We cannot process your request without payment.
When mailing, please remember to include check
or money order.**

IF REGULAR SEARCH:
VITAL RECORDS REQUESTS
P.O. Box 30721
Lansing MI 48909

IF EXPEDITED SEARCH:
VITAL RECORDS RUSH
PO Box 30721
Lansing MI 48909

**If you wish to have the results of the verification faxed to you,
please indicate the fax number here:**

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TURN-AROUND TIME
- For regular or expedited mail requests, please allow additional time for mailing and our department's receipting of your payment.
REGULAR SEARCH - Processing time will be 10-15 business days for mail or counter requests.
EXPEDITED SEARCH - If you pay the expedited search fee (in addition to the regular search fee), a mail request will be processed in 2-5 business days and a counter request will be processed in 1-3 hours .

VERIFICATION STAMP (for Vital Records Official Stamp)